

**ADMINISTRATIVE-INTERNAL USE ONLY**

8 May 1973

MEMORANDUM FOR: DD/PTOS

SUBJECT : Debriefing of Security Careerists  
Returning from Overseas Assignments

1. During a meeting of the Long-Range Planning Group and the Management Advisory Group, it was suggested that Office of Security careerists be debriefed in depth when they return to Headquarters after having completed a tour of duty at an overseas location. It was the feeling of the Group such a program would be beneficial to the morale of the Security Officer concerned as well as furnishing valuable information for succeeding incumbents and Headquarters management.

2. We have discussed this before whereupon you indicated that such a program would be initiated and that the debriefing would be accomplished by your Deputy.

3. Two of the members submitted outlines setting forth some of the items which they feel should be covered during the debriefing. The outlines are attached.

STATINTL

  
Deputy Director of Security

Attachments

Distribution:

Orig - DD/PTOS  
① - L-RP File (DD/Sec.)  
I - Chrono

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TAB

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ATTACHMENTS

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DEBRIEFING QUESTIONNAIRE FOR SECURITY OFFICERS RETURNING  
FROM OVERSEAS

I. Preparation for Assignment

A. Training

1. Was the training you received adequate and meaningful?
2. What courses did you find most helpful?
3. Least helpful?
4. Were there any areas in which you felt additional training would have proved beneficial?
5. Did you receive training in the indigenous language?
  - a. Was this training utilized?
6. Any additional comments concerning training?

B. On-The-Job Training

1. What type previous experience would you consider necessary for any Security Officer being considered for this overseas position?
2. Rank the above in order of importance?

C. Processing

1. How were you and your family handled in the following categories:
  - a. Medical
  - b. Personnel
  - c. Transportation
  - d. Movement of Household Effect
  - e. Finance

25X1A  
II. Arrival at the [REDACTED]

A. Reception

1. Were you met?
2. Had temporary quarters been arranged?

25X1A

3. Were you adequately briefed?
4. Did you receive sufficient orientation?
5. Were the quarters provided satisfactory?

III. Duties at the [REDACTED]

25X1A

- A. List the principle duties you had.
- B. What non-security functions did you perform?
- C. To whom did you report at the [REDACTED]
- D. How did you communicate with the Director of Security?

IV. Conditions at the Post

A. Education

1. Were schools adequate?
2. What grades were available?
3. Were there any alternate schools in the general area?
4. Was the Post a good place to raise children?
5. Any teen-age problems?
6. Drug Question?

B. Social

1. What were your social obligations?
  - a. What dress was required?
2. What Recreation facilities were available?
3. How was R&R handled away from the Post?

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VI. Liaison

- A. What were your liaison responsibilities?
- B. With whom did you deal?

- C. Any problem areas in this regard?
- D. Suggestions for improving liaison.

VII. Selection of Future Security Officers for This Post

- A. What type experience for this position to be:

1. mandatory
2. desireable
3. helpful
4. not necessary

- B. Does this position require any particular personality traits? List same.

- C. What length tour to your belief is most desireable?

OVERSEAS RETURNEE FORM

1. Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Overseas Location: \_\_\_\_\_ OS Component: \_\_\_\_\_  
Dates of Tour: \_\_\_\_\_  
Special problems encountered: \_\_\_\_\_
  
  
  
  
  
  
2. Could pre-overseas training have helped? Explain.
  
  
  
  
  
  
3. Was the overseas training you received inadequate, adequate, especially pertinent? Underline and explain. If inadequate, how would you remedy the situation.
  
  
  
  
  
  
4. What would you suggest to make your overseas tour more productive?
  
  
  
  
  
  
5. What advice would you offer to a prospective replacement?
  
  
  
  
  
  
6. Apart from your pre-overseas preparedness, is there something about the post, station, or base which was extremely difficult to live with and can be remedied? Explain.